

Wabash Trucking, LLC is growing and looking for a full time dispatcher. We are a local growing company and looking for quality employees to join our team!

Dispatcher responsibilities include, but are not limited to the following:

- Getting complete and accurate information from the customers, relaying to the drivers and entering into the dispatch/billing system
- Assignment of resources to service the customer needs and handle shipments in the most economical manner while abiding by all regulatory requirements and company policies
- Follow-up and continued review of "in progress" loads to satisfactory customer completion
- Completion of assigned load in the system to include coding of accessorial and special pay(s)
- Acts as a primary liaison between drivers and Management Teams to effect problem resolution
- Provides regulatory and administrative assistance to the Operations Manager

Job Requirements

A successful Dispatcher candidate must demonstrate the ability to organize, control and manage the successful delivery of customer orders. The process requires the ability to work closely with groups of people, including company employees at all levels, customers, suppliers and sub-contractors. The position requires excellent verbal and written communication skills. Computer literacy and the ability to function in an electronic communication environment is essential. A working knowledge of regulatory compliance requirements is preferred. A commitment to comply with and support safety standards, as well as, all regulatory and company policies and procedures is imperative. Prior dispatch experience is a plus, but not required. This person must also be able to handle a high call volume, as well as being able to multitask.

Benefits:

- Six paid Holidays
- Annual performance reviews
- Paid vacation time after 1 year
- IRA with company match
- Health Insurance
- Quarterly bonuses

Wabash Trucking is an EOE